



Chief Accountant

Location: Houston, TX | Schedule: Full-time | Rate: \$80k-\$100k dependent on experience

Company

Viking Cold Solutions, Inc. is a rapidly growing Houston based energy efficiency technology company, providing unique electricity savings and thermal energy storage innovations to the global cold chain, frozen storage, and supermarket industries. As Viking Cold expands, we are seeking talented and motivated individuals to join our team and be part of our success.

Position

The Chief Accountant plans, directs, and conducts accounting activities within the Finance & Human Resources Department by performing the following duties, personally or through subordinates.

Duties and Responsibilities

- Assist in the development and implementation of goals, policies, priorities, and procedures relating to financial management, budget, accounting, and/or payroll.
- Supervises and participates in the preparation of financial statements and reports.
- Enters or directs the entry and maintenance of accounting records to show receipts and expenditures.
- Maintains general and subsidiary ledgers, accounts receivable, revenue distribution, depreciation, cost, property, and operating expenses, and insurance records.
- Directs, conducts, and/or participates in cost analyses and rate studies.
- Prepares statements and reports of estimated future costs and revenues.
- Review of accounting and administrative controls.
- Establishes system controls for new financial systems and develops procedures to improve existing systems.
- Coordinates preparation of external audit materials and external financial reporting.
- Reviews financial statements with management personnel.
- Manages the deployment and maintenance of new accounting, timekeeping, payroll, inventory, property, and other related procedures and controls.

Supervisory Responsibilities

Directly supervises 1 or more employees in the Finance & Human Resources Department. Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities include interviewing, hiring, and training employees; planning, assigning, and directing work; appraising performance; rewarding and disciplining employees; addressing complaints, and resolving problems.

Competencies

To perform the job successfully, an individual should demonstrate the following competencies:

Analytical - Synthesizes complex or diverse information; collects and researches data; uses intuition and experience to complement data; designs work flows and procedures.

Use of Technology - Demonstrates required skills; adapts to new technologies; troubleshoots technological problems; uses technology to increase productivity; keeps technical skills up to date.

Job Knowledge - Competent in required job skills and knowledge; exhibits ability to learn and apply new skills; keeps abreast of current developments; requires minimal supervision; displays understanding of how job relates to others; uses resources effectively.

Problem Solving - Identifies and resolves problems in a timely manner; develops alternative solutions; works well in group problem solving situations; uses reason even when dealing with emotional topics.

Cooperation - Establishes and maintains effective relations; exhibits tact and consideration; offers assistance and support to co-workers; works cooperatively in group situations; works actively to resolve conflicts.



Communications – strong verbal and written communication skills, expresses ideas and thoughts clearly and concisely; exhibits good listening and comprehension; keeps others adequately informed.

Planning/Organizing - Prioritizes and plans work activities; uses time efficiently; plans for additional resources; sets goals and objectives; organizes or schedules other people and their tasks; develops realistic action plans. Includes staff in planning, decision-making, facilitating and process improvement; takes responsibility for subordinates' activities; makes self-available to staff; provides regular performance feedback; develops subordinates' skills and encourages growth; solicits and applies customer feedback (internal and external); fosters quality focus in others; improves processes, products, and services; continually works to improve supervisory skills.

Quality Management - Looks for ways to improve and promote quality; demonstrates accuracy and thoroughness.

Business Acumen - Understands business implications of decisions; demonstrates knowledge of market and competition; aligns work with strategic goals.

Impact & Influence - Pursues and wins support for ideas; displays ability to influence key decision-makers; achieves win-win outcomes; uses authority appropriately to accomplish goals; addresses divergent opinions.

Cost Consciousness - Works within approved budget; develops and implements cost saving measures; contributes to profits and revenue; conserves organizational resources.

Ethics - Treats people with respect; keeps commitments; inspires the trust of others; upholds organizational values, and is ethical and principled.

Goal Oriented - Sets and achieves challenging goals; demonstrates perseverance and overcomes obstacles; measures self against standard of excellence; recognizes and acts on opportunities; takes calculated risks to accomplish goals. Meets productivity standards; completes work in timely manner; strives to increase productivity.

Judgment - Displays willingness to make decisions; exhibits sound and accurate judgment; supports and explains reasoning for decisions; includes appropriate people in decision-making process; makes timely decisions.

Adaptability - Adapts to changes in the work environment; manages competing demands; changes approach or method to best fit the situation; able to deal with frequent change, delays, or unexpected events.

Project Management (preferred)- Develops project plans; coordinates projects; communicates changes and progress; completes projects on time and budget; manages project team activities.

Skills and Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience: Master's degree or equivalent; with ten or more years related experience and/or training; or equivalent combination of education and experience.

Language Skills: Ability to read, analyze, and interpret relevant technical journals, financial reports, and legal documents. Ability to respond to common inquiries or complaints from customers, regulatory agencies, or co-workers. Ability to effectively present information to top management, and boards of directors.

Computer Skills: Knowledge of QuickBooks Online Accounting software; Microsoft Office (including Outlook, Excel; Word, and PowerPoint. Knowledge of Salesforce Contact Management systems; Paychex Payroll systems; and Fishbowl Inventory software is preferred.

Certificates, Licenses, Registrations: Certified Public Accountant license is preferred.

How to apply

If you are interested in the position and believe you meet its requirements, send your resume and a cover letter/email to tell us why you are interested in and qualified for this position to hr@vikingcold.com

We are an Equal Opportunity Employer and do not discriminate against any employee or applicant for employment because of race, color, sex, age, national origin, religion, sexual orientation, gender identity, status as a veteran, and basis of disability or any other federal, state or local protected class.

Please note: Viking Cold occasionally amends or withdraws jobs and reserve the right to do so at any time.

